

GATEWAY TO L.A., INC.
A California Nonprofit Mutual Benefit Corporation
Wednesday, January 18, 2023 | 4:00 p.m. – 5:30 p.m.

MINUTES

The meeting of the Gateway to L.A., Inc. Board of Directors was called to order at the Westin Los Angeles Airport Hotel located at 5400 W. Century Blvd., Los Angeles, CA 90045 at 4:12 pm by President, Charles Bassett. In attendance were: Charles Bassett, Paul Solomon, Jeff Hart, David Merritt, Rachael Hernandez, Alex Francis, Annie Saville, Mark Goldrup, Kenan Tekin, Lance Meinershagen, Orlando Salazar, Charles Fusco, Ed Pomponio, Vishal Dutt, Gaby Medina, and Brett Roberts.

1. **Opening Comments** **Charles Bassett**
Charles Bassett offered opening comments.
2. **Public Comments**
No public comment was given.
3. **Approval of Meeting Minutes – November 9, 2022 *** Action Item *****
A motion to approve the minutes of 11/9/22 Annual Meeting was unanimously approved.
4. **Approval of 2023 Budget** **David Merritt**
A motion to approve the 2023 budget was unanimously approved.
5. **Executive Director’s Report** **Christina Davis**

ADMINISTRATION:

- Completed budgeting process for 2023 reporting
- Conducted Stakeholder Outreach Meetings Gateway LA Board Members, and BID Execs
- Met with Bostros pressure washing to discuss services
- Contacted Metro office to schedule Stephanie Wiggins for January Board Meeting
- Met with CPA team regarding Q4 Financials
- Connected with PATH re: speaking at Gateway Security Directors meetings
- Reached out Congresswoman’s Water’s office regarding funding for Century Streetscape
- Contacted Louis Atwell regarding 405 Freeway underpass at Century Blvd.
- Started database management program to include master list of all Gateway stakeholders
- Update Gateway Los Angeles website and social media accounts
- Connected with LAPD Police Commissioner Steve Soboroff re: Gateway Board 9/7/22 meeting
- Finalized hiring of Operations Supervisor, Tajh Henderson
- Worked with Tonya Spencer-Walker Gateway Holiday Party

- Hosted office shredding event for 11/2 and 11/3
- Coordinated e-waste effort for 2023 at Four Points by Sheraton LAX
- Review all contract for 2023 year
- Met with J. Jimenez, SCA regarding maintenance contract
- Connected with Block by Block and Chrysalis regarding RFP for maintenance
- Worked with Constant Contact on new digital Newsletter of Gateway
- Met with City Clerks, Financial Analyst regarding year end paperwork
- Met with Allied Universal regarding 2023 budget and conducted a staff performance check up
- Met with Bike Maintenance regarding 2023 service contract
- Hired Rafael Ramirez to be our Maintenance Coordinator in the district
- Assisted with LAPD Toy Drive participating hotels Hilton LAX and Hyatt Regency LAX
- Met with M-Theory regarding computer networking
- Attended State of LAX Event and Annual Holiday Party with LAX Coastal Chamber of Commerce
- Hosted Gateway Holiday Party
- Attended LAX Coastal Chamber Governmental Affairs Breakfast with Councilmember Traci Park
- Scheduled meeting with Gabriela Medina, Deputy Director Traci Park CD11

PROGRAM SERVICE:

Law Enforcement

- The Gateway Operations Team worked closely with SLO Luis Pinell (LAPD Pacific) on addressing crime trends impacting the Gateway LA area

Ambassadors:

- Ambassadors continue to maintain high visibility and pro-active patrol throughout the District. Coverage for Nov/Dec was 7AM to 4:30PM, Monday through Friday
- Ambassadors have maintained a pro-active approach to addressing quality of life issues and homelessness around the District
- Surveyed homeless population. Provided wellness checks
- Ambassadors continue to increase their situational awareness and personal contacts, to broaden public relations efforts
- Sent out weekly BOLO emails to the Security Directors email list
- Conducted regular maintenance of bikes

Operations:

- Training new Operation Supervisor
- Hosted CCTV program information sessions with several hotel Security Directors.
- Used CCTVs on several instances to assist LAPD and property owners.
- Distributed the 3rd Qtr. Gateway LA Newsletter
- Conducted daily trash pickup, weeding and Century Blvd. median maintenance
- Conducted daily district walks to help identify quality of life issues
- Ordered new clean team supplies (paint, graffiti remover, brooms, gloves, etc.)
- Removed graffiti, signs and stickers from street poles, signs, and electrical boxes

- Reported potholes, illegal dumping, water leaks, bulk items, and large graffiti to 311
- Contacted LODOT for parking enforcement.

6. Keynote Speaker - 2023 LAWA Construction Update **Terri Mestas, LAWA**

7. Community Updates: LAWA / CD11 / METRO / Stakeholders / LAX Coastal Chamber
Updates were given by LINXS, Metro and CD11

8. New Business / New Ideas / Questions
No new business was introduced at the meeting

Meeting was adjourned at 5:31 pm

Minutes submitted by Christina Davis, Executive Director, Gateway to L.A., Inc.