

**MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS
OF GATEWAY TO L.A. PBID INC.
CALIFORNIA NONPROFIT MUTUAL BENEFIT CORPORATION
October 14, 2020**

The Board of Directors meeting of Gateway to L.A. PBID, Inc. a California nonprofit mutual benefit corporation was held on October 14, 2020 at 9:00 a.m. via Zoom Conference Call.

20 individuals attended the meeting as follows:

- Charles Bassett, L&R Group
- Larry Kosmont, Kosmont Partners
- Grant Coonley, Hilton LAX
- Kym Myers, Four Points by Sheraton
- David Merritt, JM Eagle
- Jeff Hart, LAX Marriott
- Kurt Hanson, Renaissance Hotel
- Bob Ruth, The Ruth Group
- Gnell Abracosa, Hyatt Regency
- Steve Shpilsky, Hyatt Place
- Michael D'Amodio, Embassy Suites
- Paul Gibbs, Crowne Plaza
- Paul Solomon, 6171 LLC
- Tom Flintoft, Kindel Gagan
- Israel Mora, Holiday Inn LAX
- Bryan Churchill, LA Tourism
- Stephanie Sampson
- Christina Davis, LAX Chamber
- Michael Russell, Russell Management
- Laurie Hughes, Gateway to L.A.

1. WELCOME / INTRODUCTIONS

Charles Bassett welcomed the attendees and special guests.

2. PUBLIC COMMENTS

No comments from the public.

3. CORPORATE RESOLUTIONS

Gnell Abracosa (representing Hyatt Regency at LAX: Class A1 Member)
Charles Bassett (representing L&R Group: Class A1 Member)
Grant Coonley (representing Hilton Los Angeles Airport: Class A1 Member)
Michael D'Amodio (representing Seaview Hotels: Class A1 Member)
Paul Gibbs (representing Crowne Plaza Los Angeles Airport: Class A1 Member)
Mark Goldrup (representing The Westin LAX Hotel: Class A1 Member)
Kurt Hanson (representing Renaissance Hotel LAX: Class A1 Member)
Jeff Hart (representing Marriott: Class A1 Member)
David Merritt (representing 5200 W. Century: Class A1 Member)
Israel Mora (representing Holiday Inn LAX: Class A1 Member)
Kym Myers (representing Four Points by Sheraton: Class A1 Member)
Bob Ruth (Representing 5901 Century Owner, LLC: Class A1 Member)
Steve Shpilsky (Representing Hyatt Place/Hyatt House Hotels: Class A1 Member)

Paul Solomon (representing 6171 LLC: Class A1 Member)
Brian Vandehey (representing PRG Parking: Class A1 Member)
Valeria Velasco (representing Los Angeles World Airports: Class A1 Member)

- (ii) Authorizing and approving the following individuals to serve on and comprise the Executive Committee: Charles Bassett, Jeff Hart, David Merritt, Michael D’Amodio, and Paul Solomon.

- (iii) Ratification of Executive Committee Actions for the period November 12, 2019 – October 13, 2020.
 - 2020 Executive Compensation
 - Covid-19 Related Personnel Deployment Changes

Duly considered and approved.

4. APPROVAL OF MEETING MINUTES – July 22, 2020

The minutes of the July 22, 2020 Meeting of the Board of Directors were approved as presented.

5. SPECIAL GUEST SPEAKER – Larry Kosmont, President & CEO, Kosmont Companies

Presentation on Resetting Land Use and Real Estate Priorities in a Post – COVID Economy Presentation is available upon request.

6. 2021 BUDGET

David Merritt presented the Balance Sheet for period ending September 30, 2020 reflecting total assets of \$398,295.10.

Laurie Hughes presented the proposed 2021 Budget with a Total Income of \$1,228,633 (including an estimated carry-over from 2020 of \$150,000) and Expenses of \$1,073,251. The 2021 Budget was duly considered and approved by unanimous vote.

7. EXECUTIVE DIRECTOR’S REPORT

ADMINISTRATION

- Submitted Quarterly Newsletter to City of Los Angeles – City Clerk
- 3rd Qtr Newsletter drafted and mailed
- Participated in LAWA Stakeholders conference calls
- Planning 16th Annual Holiday Concert – Virtual event with Barbara Yamamoto as Emcee
- Prepared 2021 Budget Draft

- Outreach and research on possibility of CCTV cameras for BID District

PROGRAM SERVICES:

LAPD/LAWA PD:

- The Gateway Operations Team worked closely with SLO Pinel (LAPD Pacific) on addressing crime trends impacting hotels.
- Met with the Captain Steven Embrich (LAPD Pacific), Sergeant Brian Cook (LAPD Pacific), Captain James Roberts (LAPD LAX Sub-Station), Lieutenant Bob Binder (LAPD LAX Sub-Station) and Lieutenant Ed Trahan (LAWA PD) to review incidents occurring in the Century corridor and discuss crime reduction strategies in collaboration with area Security Directors.

Ambassadors:

- Added a 7th member to the Gateway LA Ambassador team.
- Updated radio communications and reporting applications.
- Ambassadors continue to maintain high visibility and pro-active patrol throughout the District. Coverage is currently 7AM to 6PM, Monday through Friday.
- Ambassadors have maintained a pro-active approach to addressing homeless persons around the District especially those found lodging overnight on bus benches, sidewalks and allies.
- Contacted LASHA (la-hop.org) for homeless outreach services.
- Surveyed daily homeless population. The current Gateway daily average homeless population is approximately 10 people.
- Reconnected (and housed) a regular area homeless individual with his family.
- Sent out monthly homeless count reports to the Security Directors email list.
- Ambassadors continue to increase their situational awareness and personal contacts, to broaden public relations efforts.
- Hosted two bi-monthly Security Directors’ Meeting via Zoom
- Sent out weekly BOLO emails to the Security Directors email list.
- Conducted maintenance of bikes and ordered new bike bells.

	3 rd Qrt-19	3 rd Qrt-20
Citizen Contacts	1490	365

Panhandlers	404	3
-------------	-----	---

Operations:

- Implemented weekly (Monday) district wide cleaning with 2 new clean team members, brought on through Chrysalis.
- Conducted daily trash pickup and weeding using Gateway maintenance carts.
- Repaired flat tire on maintenance cart.
- Ordered new clean team supplies (graffiti remover, rags, gloves, etc.).
- Ordered and installed 10 new trash receptacles to replace damaged receptacles.
- Removed graffiti, signs and stickers from street poles, signs and electrical boxes.
- Removed damaged metal street pole from Century.
- Contacted LAWA to fill parkway lawn potholes.
- Reported potholes, bulk items and large graffiti to 311.
- Contacted LADWP regarding the water leak on Century.
- Contacted Caltrans for 405 freeway shoulder cleaning around the Century exits.
- Requested services to trash receptacles at the bus stop on Sepulveda Blvd.
- Contacted Billboard Company to remove graffiti on signs.
- Contacted ownership of several vacant properties to address maintenance issues.
- Trimmed overgrown trees and removed broken/fallen tree branches.
- Trimmed Century Blvd. Palm Trees east of Aviation.
- Ordered new shirts for the Ambassador Team.
- Conducted survey of existing surveillance cameras in the area.
- Researched surveillance camera systems.
- Explored the implementation of a comprehensive surveillance camera system.
- Toured the Hyatt House LAX construction site.
- Communicated with the LINXS team about construction sites.

8. Community Updates: LAWA / CD11 / METRO / Stakeholders / LAX Coastal Chamber

- Stephanie Sampson - LAWA gave an update on the LAMP Construction Roadway impacts.
- Christina Davis – LAX Coastal Chamber of Commerce shared upcoming events hosted by the LAX Chamber including the Leadership Academy 2.0 to take place virtually during the month of November.
- Bryan Churchill – Los Angeles Tourism gave a brief update on Tourism in Los Angeles during the pandemic.

9. New Business

- No new business.